

# New Haven Public School District #138

JULY 2016

## SUMMER NEWSLETTER



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## Letter from the Superintendent

Dear Parents, Students, and Community Members,

We hope you're enjoying the summer months and are finding opportunities to spend time with family and friends. Although students are not currently in attendance, summer is a busy time in the New Haven School District. Our custodial and maintenance crews are preparing buildings for school, and our office staff members are completing the yearly financial statements. As always, the district office is open for business and ready to answer any questions you might have.

Over the summer, the New Haven School District has seen significant change in leadership positions. After 12 years of service to the district, superintendent Kyle Kruse accepted a similar position with the St. Clair R-XIII District. The New Haven School Board immediately began a superintendent search process, and after interviewing several qualified candidates, chose to promote HS Principal Josh Hoener to the open position. The vacancy of high school principal was then filled with the employment of Mr. Chip Stutzman, a veteran building administrator from the Gasconade Co. R-I (Hermann) School District.

School starts in just a few weeks, and back-to-school events will begin in the very near future. Open House for students and parents will be Monday, August 15, from 5-7 PM. The first day of school will be Wednesday, August 17. Any students that are new to district are asked to call or stop by the elementary, middle, or high school offices after August 1. The phone number for the elementary office is (573) 237-2141, the middle school office can be reached at (573) 237-2900, and the high school office phone number is (573) 237-2629.

We're looking forward to a great school year. I hope you are, as well. If you have a suggestion, comment, or question, please call the central office at (573) 237-3231, or check out our website at <http://newhavenschools.org>. We look forward to hearing from you.



# District News

**Wednesday August 17, 2016 School Starts**

Grades PK-6 8:00-2:50

Grades 7-12 8:10-2:45

## **PARENTS ACCESS RIGHTS**

All parents of pupils in the New Haven School District have the right to view any and all identifiable data on file pertaining to their child or children. You also have the right to request destruction or change of data in your child's file. Anyone wishing to view their child's records should contact the child's principal.

## **SCHOOL MEALS**

The New Haven School District uses a computerized breakfast/lunch program. Each student will have his/her own account and a laminated meal card. Each time a student purchases a breakfast, lunch or an a-la-carte item, the amount will be automatically deducted from the account balance. Parents can ask for a balance inquiry at any time during the school year. The cards will be distributed and collected everyday for students in grades K-8. High school students will be responsible for having their card at school every day in order to eat breakfast or lunch. The school will issue replacement cards for \$5 to any student who loses or damages his/her card. Students may put money in their account at any time throughout the year. The following meal prices are for the upcoming school year:

Grades PK-6 Breakfast = \$1.70

Grades PK-6 Lunch = \$2.25

Grades PK-6 Reduced Breakfast = \$0.30 Grades PK-6 Reduced Lunch = \$0.40  
(Breakfast will be served from 7:30 a.m.—7:50 a.m.)

Grades 7-12 Breakfast = \$1.70

Grades 7-12 Lunch = \$2.35

Grades 7-12 Reduced Breakfast = \$0.30 Grades 7-12 Reduced Lunch = \$0.40  
(Breakfast will be served from 7:30 a.m.-8:10 a.m.)

Adult Breakfast = \$1.70

Adult Lunch = \$2.85

# District News

Contact Julie Conner, Homeless Coordinator, at (573) 237-2141 for possible assistance if you are living with another family due to your financial situation.

## **FREE & REDUCED PRICE LUNCHES**

(Reduced price is \$0.30 for breakfast, \$0.40 for lunch)

Free and reduced price lunches are available to children whose family income meets certain federal guidelines. These guidelines will be published in the New Haven Leader. We will also send a form home with all students on the first day of school, or you may call the Superintendent's Office at (573) 237-3231 for more information.

## **NO SCHOOL NOTICES**

(Bad Weather Days)

### Radio:

KSLQ	104.5 FM
KLPW	1220 AM

### TELEVISION:

FOX 2	After 4:30 a.m.
Channel 4	After 5:30 a.m.
Channel 5	After 5:30 a.m.

## **SCHOOL BUS SAFETY**

PLEASE REMIND YOUR CHILDREN THAT WHEN RIDING OR NEAR A SCHOOL BUS, REMEMBER THESE POINTS:

1. Never run after a bus (be on time).
2. Never pick up anything you drop or see close to, or under, the bus.
3. Never cross close to the front of the bus.
4. No "horse play" around a school bus.
5. Be careful crossing the street in front of the bus.

# District News

## **ENROLLMENT/REGISTRATION**

Elementary School - Enrollment for grades K-6 for students **NEW** to the school district will be held on Tuesday, August 9th . This includes students who did not attend New Haven Schools last year, and any kindergarten students who did not enroll last spring. Enrollment is located at the Elementary Office, 201 Elton Ave. from 8:00 a.m. to 3:00 p.m. If you are unable to enroll your child on this day, please call the school at (573) 237-2141 to make other arrangements.

Middle School — Enrollment for grades 7-8 for students **NEW** to the school district will be at the Middle School Office at 100 Park Drive on Tuesday, August 9th from 8:00 a.m. to 3:00 p.m. If you are unable to enroll your child on this day, please call the school at (573) 237-2900 to make other arrangements.

Parents should bring their child's birth certificate, immunization record, proof of residency, Social Security card, and any other records they have from their previous school.

High School—High School Registration will begin Monday August 1st. New Haven High School counselor Doug Peirick will be available to register students anytime between 8:00 a.m.—12:00 p.m. and 1:00 p.m.—3:00 p.m. on the day assigned to their class. Students unable to register during regular office hours should call Mr. Peirick at (573) 237-2629 to make special arrangements.

Seniors register Monday, August 1

Juniors register Tuesday, August 2

Sophomores register Wednesday, August 3

Freshmen register Thursday, August 4

Students **NEW** to the district register Monday, August 8 (Those that have not attended New Haven or R-2)

# District News

## **ENROLLMENT/REGISTRATION CONT**

Students **NEW** to the district must bring in immunization records & transcripts from their previous school. It would be best for new students to have their previous school send the records to: New Haven High School, ATTN: Doug Peirick, 100 Park Drive, New Haven, MO 63068.

All high school students will be issued lunch cards during registration week. They are encouraged (but not required) to deposit money at this time to avoid the “first day rush”.

**STUDENTS WILL NOT BE ALLOWED TO ATTEND CLASSES WITHOUT A COMPLETE IMMUNIZATION RECORD.**

High School students with current, signed Chrome book Agreements (most Sophomores, Juniors and Seniors) are asked to bring their \$20 Technology Fee on the day of enrollment. If the student pays their fee on the enrollment day, their Chrome book will be issued to them that day. If payment is not received chrome books will be issued to students on the first day of school after their technology fee and signed agreement have been received. Chrome books cannot be issued to Freshmen when they enroll. Signatures from both student and parent are required for the chrome book agreement prior to the release of the chrome book.

## **OPEN HOUSE**

Elementary School, Middle School, & High School Open House will be held Monday, August 15th from 5:00 p.m.—7:00 p.m. Elementary and Middle School students will be able to drop off their supplies and backpacks.

## **ATHLETIC MEETING**

There will be a mandatory meeting for students and at least one parent of any high school student participating in any MSHSAA activity (athletics, music/band activities, and scholar bowl) on August 15th at 7:00 p.m. following the Open House. The meeting will be held at the high school gym.

# District News/Sports

## ELEMENTARY BUS INFORMATION

Elementary Parents can drop off students using the front drive and Elton Avenue. Bus traffic is limited to the west entrance near the playground.

## VOLUNTEERS

In order to ensure the safety of students, New Haven School District will require background checks to become a volunteer. New volunteers should stop by the school offices for information, previous volunteers will be mailed information the first week of August.

## PRACTICE SCHEDULES

**SPORTS PHYSICALS/PROOF OF INSURANCE MUST BE TURNED IN PRIOR TO PRACTICING FOR ANY SPORT. (Physical forms/MSHSAA Concussion Information must be signed by the athlete and a parent)**

### Middle School Cross Country (7-8 grade) Practice

Middle school cross country practice for 7th and 8th graders starts at 3:15 p.m. on Monday, August 15th. Athletes should meet in the cafeteria. Practice will end at 4:45 p.m.

### Middle School Girls Basketball (7-8 grade) Practice

Practice is tentatively set to begin Thursday, August 25th. More details to come when school starts.

### High School Cross Country (9-12 grade) Practice

Practice begins August 1st at 8:00 a.m. at the upper pavilion in the city park (pavilion closest to the school). Make sure you have running shoes and a completed physical including proof of insurance and MSHSAA concussion form. Any questions, please contact Coach Tucker at (573) 237-5130 or email at [jtucker@newhavenschools.us](mailto:jtucker@newhavenschools.us)

### High School Girls Softball (9-12 grade) Practice

Practice will begin August 1st at 8:00 a.m. at Lion's Field (Rain or Shine). If you have any questions, call Coach Tim Scheer at (573) 237-2970.

### High School Girls Volleyball (9-12) Practice

Practice calendars will be distributed at morning weight room. If anyone has questions, they can call Coach Hoener at home. (573) 237-7540

## Misc. Information

### **PE UNIFORMS**

All students in grades 7-12 will be required to wear uniforms, which consist of shorts and a shirt. The uniforms cost \$15 a set or \$5 for the shirt and \$12 for the shorts. The uniforms can be purchased at the school offices.

HIGH SCHOOL PE Students are asked to bring a swimsuit and towel to class the first day. We will be swimming if weather permits.

### **ADMISSION FOR ATHLETIC EVENTS**

HIGH SCHOOL: ADULTS \$3.00  
STUDENTS (K-12) \$2.00

MIDDLE SCHOOL: ADULTS \$2.00  
STUDENTS (K-12) \$1.00

SENIOR CITIZENS (65 AND OVER) ARE FREE TO ALL SCHOOL EVENTS. (*EXCLUDING MSHSAA SPONSORED DISTRICT TOURNAMENT EVENTS*)

REMINDER: Fans can purchase passes that will admit one person into 10 events. Cost of the pass is \$20.00 for adults and \$10.00 for students. These passes can be purchased at the gate. They cannot be used for any state sponsored "District Tournament" event. Any passes with "punches" still remaining from last year can still be used for this year's events.

## Misc. Information

### **2016-2017 ACT TEST DATES**

ACT REGISTRATION: Any junior or senior interested in college, junior college, or trade/technical school should consider taking the ACT (The American College Test) as it is required by most schools as part of the admission process. Registration material for the ACT is available in Mr. Peirick's office or online at [act.org](http://act.org).

#### ACT REGISTRATION DEADLINES FOR 2016-2017

Deadline Aug 5, 2016 for Sep 10, 2016 test  
Deadline Sep 16, 2016 for Oct. 22, 2016 test  
Deadline Nov 4, 2016 for Dec 10, 2016 test  
Deadline Jan 13, 2017 for Feb 11, 2017 test  
Deadline Mar 3, 2017 for Apr 8, 2017 test  
Deadline May 5, 2017 for Jun 10, 2017 test

**ALL JUNIORS WILL TAKE THE ACT AT NEW HAVEN HIGH SCHOOL IN MARCH OR APRIL. THE STATE HAS NOT SET THE DATE YET.**

### **HIGH SCHOOL ATHLETIC BOOSTERS**

The first Athletic Boosters meeting for the 2016-2017 school year will be held on Wednesday, August 10th at 7:00 pm in the Home Economics room (Mrs. Millers's). Normally meetings are held on the first Wednesday of the month. In order to become a member, it is not required for you to have a child in school or in the athletics program to join. The boosters provide financial support to all athletic departments, including purchasing sports equipment, supplies, sponsors for various events including Shamrock card sales, 8th grade night, Senior night, athletic sports award night, 5th & 6th grade basketball tournaments and much more.



# Misc. Information

## AWARDS

### FOUR RIVERS ALL-CONFERENCE TRACK ATHLETES

Lauren Gerlemann: Discus Champion (1st Team)

Lauren Gerlemann: Long Jump Champion (1st Team)

Kate Ruediger: Javelin Champion (1st Team)

Lauren Gerlemann: 2nd Team Triple Jump

Julia McIntyre: 2nd Team 3200m

Mackenzie Bauer: 2nd Team 4 x 400m Relay

Emma Engelbrecht: 2nd Team 4 x 400m Relay

Kate Ruediger: 2nd Team 4 x 400m Relay

Nicki Zeitzmann: 2nd Team 4 x 400m Relay

Emma Engelbrecht: Honorable Mention Long Jump

Emma Engelbrecht: Honorable Mention Triple Jump

Julia McIntyre: Honorable Mention 1600m

Brady Kruse: Honorable Mention 4 x 400m Relay

Alex Majors: Honorable Mention 4 x 400m Relay

Keven McDowell: Honorable Mention 4 x 400m Relay

Jonathon Stone: Honorable Mention 4 x 400m Relay

Girls Track Team: District Champions, 3rd Place in State-Class 1

# Misc. Information

## AWARDS

### ALL-STATE TRACK ATHLETES

Lauren Gerlemann: Triple Jump (State Champion)

Kate Ruediger: Javelin (State Champion)

Mackenzie Bauer: 4 x 400 m Relay (State Champion)

Emma Engelbrecht: 4 x 400 m Relay (State Champion)

Lauren Gerlemann: 4 x 400m Relay (State Champion)

Kate Ruediger: 4 x 400m Relay (State Champion)

Emma Engelbrecht: Triple Jump (2nd)

Lauren Gerlemann: Long Jump (2nd)

Lauren Gerlemann: 400m (3rd)

Mackenzie Bauer: 4 x 200m Relay (3rd)

Emma Engelbrecht: 4 x 200m Relay (3rd)

Makenzie Munsinger: 4 x 200m Relay (3rd)

Nicki Zeitzmann: 4 x 200m Relay (3rd)

Brady Kruse: 4 x 400m Relay (3rd)

Alex Majors: 4 x 400m Relay (3rd)

Keven McDowell: 4 x 400m Relay (3rd)

Jonathon Stone: 4 x 400m Relay (3rd)

Nathan Ford: 4 x 800m Relay (3rd)

Martin Lewis: 4 x 800m Relay (3rd)

Keven McDowell: 4 x 800m Relay (3rd)

Jonathon Stone: 4 x 800m Relay (3rd)

Ereka Bailey: Triple Jump (4th)

Emma Engelbrecht: 200m (5th)

Alex Majors: 200m (7th)

Julia McIntyre: 3200m (7th)

New Haven Public School District #138  
100 Park Drive, New Haven, MO 63068



**CARRIER ROUTE SORT  
NON-PROFIT  
ORGANIZATION  
U.S. POSTAGE PAID  
PERMIT NO. 51  
NEW HAVEN, MO 63068**

Thank you to all who  
contributed items for this  
newsletter. If you have any  
questions regarding this  
newsletter, please contact  
Amy Schenck at  
(573) 237-3231.

### **OFFICE NUMBERS**

Central Office: (573) 237-3231  
Central Office Fax: (573) 237-5959  
High School Office: (573) 237-2629  
Middle School Office: (573) 237-2900  
Middle School/High School Fax: (573) 237-5523  
Elementary Office: (573) 237-2141  
Elementary Fax: (573) 237-4471  
Website: <http://newhavenschools.org>

# NEW HAVEN ELEMENTARY SCHOOL SUPPLY LIST 2016-2017



Notes: All students need tennis shoes for P.E. class. Please make sure your child's name is on all items.

## KINDERGARTEN - Mrs. Jodi Engelbrecht Mrs. Nicole Overschmidt

Backpack (Large)  
(4) boxes of 24 crayons  
(12) glue sticks  
(1) bottle of white liquid glue  
Scissors  
(24) No. 2 pencils – sharpened (yellow only)  
(2) boxes of markers-broad tip  
(1) set of Watercolor paints  
Boys-(1) box of Gallon size Ziploc bags  
Girls-(1) box of quart size Ziploc bags  
(1) boxes of Kleenex  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
Beach Towel or Blanket -for rest time (No Mats)  
A change of clothes in a bag (please label the bag with child's name)

## FIRST GRADE - Mrs. Jana Albers & Mrs. Elizabeth Hellmann

(2) Boxes of crayons-16 or 24 count (NO markers)  
Supply box-small only  
(2) Erasers  
(24) plain yellow #2 pencils  
Scissors  
(1) bottle of liquid school glue  
(10) glue sticks  
(2) boxes of tissues  
(1) 1" view 3-ring binders  
Book bag or backpack  
(2) spiral notebooks, wide ruled  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)

## SECOND GRADE - Mrs. Tammy Beers Mrs. Kerri Otten

(1) Box of 24 count crayons  
(1) Box of 8 count crayons  
(1) Box of colored pencils  
(1) pkg of markers (broad tip)  
(2) large pink erasers  
Ruler with inch & centimeter measurements (non-folding or bending)  
Scissors  
(2) glue sticks  
(1) bottle of liquid glue  
Small pencil sharpener  
(2) highlighters  
Book bag or backpack-**non-rolling**  
(1) 1" view 3-ring binder (1) spiral bound notebook (wide-ruled)  
(1) zippered pencil pouch, large  
(2) boxes of tissues\*  
(24) No. 2 pencils\*-no mechanical  
(1) regular sized clip board  
Girls-(1) container of Clorox wipes\*  
Boys-(1) bottle of Germ-X\*  
(1) roll of paper towels  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
\* **No need to label these items**

## THIRD GRADE - Mrs. Kristen Bennett

(36) #2 Pencils  
Scissors  
(1) box of 24 count crayons  
(2) glue sticks  
(1) zippered pencil pouch  
(1) pkg. notebook paper - wide ruled - 100 sheets  
(4) red pens  
(3) boxes of tissue  
Book bag or backpack  
(1) roll of paper towels  
(3) highlighters  
(1) 4pk of fine tip dry erase markers  
(1) pack of wide tip dry erase markers  
1 regular sized clip board  
(1) 1" view 3-ring binder  
2 Large erasers  
Boys-(1) box of gallon size Ziploc bags  
Girls-(1) box of quart size Ziploc bags  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
(1) Dry Erase Board 8.5 x11 inches  
(1) container of Clorox wipes or Germ-X (optional)

## THIRD GRADE - Mrs. Beth Ebker

(36) #2 Pencils  
Scissors  
(1) box of 24 count crayons  
(2) glue sticks  
(1) 10-pack of markers  
(1) zippered pencil pouch  
(4) red pens  
(1) 4-pk of Expo wide tip dry erase markers  
(1) 4-pk of fine tip dry erase markers  
(3) boxes of tissues  
Book bag or backpack  
(2) Rolls of paper towels  
(3) Highlighters  
Colored pencils  
(1) ½" clear cover view 3-ring binder  
(1) 1" clear cover view 3-ring binder  
2 Large erasers  
(1) box of quart size Ziploc bags  
(1) Dry Erase Board 8.5 x11 inches  
(1) container of Clorox wipes (optional)  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)

Grades 4<sup>th</sup>-6<sup>th</sup> continued  
on reverse side



# NEW HAVEN ELEMENTARY SCHOOL SUPPLY LIST 2016-2017

Notes: All students need tennis shoes for P.E. class. Please make sure your child's name is on all items.

## FOURTH GRADE - Mrs. Mandy Parmentier

2) pkg. 100 sheet LOOSE-LEAF notebook paper (wide ruled)  
(24) no. 2 pencils (mechanical optional)  
Highlighters  
(1) pkg Markers  
(1) Art Box  
(1) Clipboard  
(1) box of 24 Crayons  
Erasers  
(2) boxes of tissues  
Scissors  
Protractor  
Ruler – NON FLEXIBLE (inches & metric)  
Colored pencils  
(1) zippered pencil pouch  
(1) fine tip low odor dry erase marker  
(4) 2 pocket folders  
(2) 1" view 3-ring binders  
(1) package of baby wipes  
(1) roll of paper towels  
Book bag or Backpack-**Non Rolling**  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
**MUSIC** - \$5.00 for recorder musical instrument - (in a separate envelope marked MUSIC)  
**Optional:** Hand Sanitizer

## FOURTH GRADE - Mrs. Erica Ryals

(2) pkg. 100 Sheet LOOSE-LEAF notebook paper (wide ruled)  
(24) No. 2 pencils (mechanical optional)  
Erasers  
(1) box of 24 crayons  
(1) box of colored pencils  
(1) box of 10 markers  
Highlighters  
Scissors  
Glue  
Ruler – NON FLEXIBLE (inches & metric)  
(1) zippered pencil pouch  
(1) 1½" ring binder (not padded and no trapper keeper)  
(1) spiral bound notebook-wide ruled  
(2) 1" view 3-ring binders  
(1) Pkg. of 4 Low Odor EXPO dry erase markers  
(1) old CLEAN sock  
(2) red grading pens  
(1) black Sharpie  
(1) clipboard, without storage  
(2) rolls of paper towels  
(2) boxes of tissues  
Art box  
(2) 2 pocket folders **with holes punched**-NO REPORT FOLDERS WITH INNER PRONGS (one purple, one color of your choice)  
Book bag or Backpack—**NON Rolling**  
Clorox Wipes  
(1) Bottle of generic Germ-X  
\$5.00 for class shirt (in an envelope labeled with name and teacher)  
**MUSIC** - \$5.00 for recorder musical instrument (in separate envelope marked MUSIC)  
**OPTIONAL** –(1) box of Ziploc sandwich bags

## FIFTH GRADE - Ms. Abby Warden

(1) pkgs. notebook paper (wide ruled-perforated)  
(24) no. 2 pencils  
(4) erasers  
(1) box of 24 crayons *or*  
(1) box of colored pencils  
(1) pkg of Expo chisel tip dry erase markers  
(1) black Sharpie marker  
(1) 2 pocket folders  
(1) plastic shoe box  
(2) boxes of tissue  
(1) old sock or washcloth  
(3) highlighters  
(1) spiral bound notebooks-wide ruled  
(1) 1" view 3-ring binders  
(1) 1 ½ or 2 inch view 3-ring binder  
(1) 1 pkg of 5 count 3 holed poly dividers with pockets  
(1) container of baby wipes  
Book bag or Backpack-**Non Rolling**  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
Optional: (1) bottle of Germ-X, Ziploc sandwich bags

## FIFTH GRADE – Mrs. Tiffany Williams

(1) 1 ½" clear view binder (with inside pockets)  
(3) pkgs. notebook paper (wide ruled-perforated)  
(1) 3 subject notebook (wide ruled)  
No. 2 pencils (2 at school each day)  
(4) red ink pens  
(4) erasers  
Ruler (inches/metric) non-bendable  
Scissors  
glue sticks  
(1) shoe box size storage container  
(1) 1" view 3-ring binders  
(1) medium stacks of 3"x3" sticky notes  
Colored pencils  
Markers (Optional)  
(3) highlighters  
(6) 2 pocket folders-No prongs  
(2) boxes of Kleenex  
(2) rolls of paper towels  
Book Bag or Backpack  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)

## SIXTH GRADE - Mrs. Kate Unnerstall Mrs. Melissa Frick

(24) pencils  
pens (black or blue)  
(2) notebooks (wide ruled & single subject); 1 yellow, 1 green  
(1) 3 subject notebook (wide ruled)  
(4) folders for assignments: 1 red, 1 green, 2 other  
(2) boxes of tissue  
Colored pencils  
(1) box of 24 crayons  
(1) package of markers  
(1) bottle of liquid glue  
(2) glue sticks  
(1) mini stapler & staples  
(2) regular dispensers of scotch tape  
Erasers  
(2) highlighters  
(2) roll of paper towels  
(1) permanent black marker/Sharpie  
(2) pkg. notebook paper (wide ruled, loose-leaf)  
(1) 1" view 3-ring binders (with view pocket on front & back)  
(1) pkg hole reinforcements  
(1) small pencil pouch  
\$5.00 for a class shirt (in an envelope labeled with name & teacher)  
**No rolling backpacks**  
**OPTIONAL** – Hand Sanitizer and/or Lysol or Clorox Disinfecting Wipes



**New Haven Middle School Supply List  
2016-2017**

**SOCIAL STUDIES/GEOGRAPHY (7-8) - Mrs. Smith**

Loose-leaf notebook paper  
3 Ring binder  
No. 2 pencils – **NO PENS**  
Colored pencils  
Erasers  
(1) Pocket folder with three holes (no brads)  
(1) Stretch book cover for spelling book (standard will fit) (7<sup>th</sup> grade only)  
(1) **Jumbo** stretch book cover (regular size will not fit) (8<sup>th</sup> grade)  
(2) **Jumbo** stretch book cover (regular size will not fit) (7<sup>th</sup> grade)

**ENGLISH/READING (7-8) -Mrs. Westermeyer**

3 Ring binder (2 inch or bigger) Zipper binders are **very** helpful  
(2) pocket folders with three holes (no brads)  
Loose-leaf notebook paper  
Composition notebook-black & white marbled, wide ruled, 100 pages  
liquid glue  
scissors  
Pencil pouch to fit in 3 ring notebook  
(1) **Jumbo** stretch book cover (regular size does not fit)  
No. 2 pencils  
Erasers  
2 Blue ink pens

**MATH (7-8)**

3 Ring binder (2 inch or bigger)  
Loose-leaf notebook paper  
No. 2 pencils  
Calculator – capable of fractions  
**Jumbo** stretch book cover (regular size does not fit)

**SCIENCE (7-8) -Mr. Scheer**

3 Ring binder  
Loose-leaf notebook paper  
No. 2 pencils  
Colored pencils  
(2)**Jumbo** stretch book covers  
(1) Stretch book cover for spelling book (standard will fit) (7<sup>th</sup> grade only)

**GENERAL MUSIC (7-8)Mrs. Taylor**

Loose-leaf notebook paper  
1 pocket folder with three holes  
3 ring binder (1 inch)  
No. 2 pencils

**Choir (7-8)Mrs. Taylor**

3 ring binder (1 inch)  
Loose-leaf notebook paper  
No. 2 pencils

**ART (7-8) Mrs. Borcharding**

1 glue stick  
Eraser

**All 7<sup>th</sup> and 8<sup>th</sup> graders- 2 boxes of tissues given to your homeroom teachers.**

# 2016-2017 Missouri School Immunization Requirements

- All students must present documentation of up-to-date immunization status, including month, day, and year of each immunization before attending school.
- The Advisory Committee on Immunization Practices (ACIP) allows a 4-day grace period. Students in all grade levels may receive immunizations up to four days before the due date.
- For children beginning kindergarten during or after the 2003-04 school year, required immunizations should be administered according to the current Advisory Committee on Immunization Practices Schedule, including all spacing, (<http://www.cdc.gov/vaccines/schedules/index.html>).
- To remain in school, students "in progress" must have an Immunization In Progress form (Imm.P.14), which includes the appointment date for needed immunizations, on file and must receive immunizations as soon as they become due. The student is in compliance as long as he/she continues to receive the appropriate immunization(s) at the correct intervals according to the ACIP recommendations.

In progress means that a child has begun the vaccine series and has an appointment for the next dose. This appointment must be kept and an updated record provided to the school. If the appointment is not kept, the child is no longer in progress and is noncompliant. (i.e., Hep B vaccine series was started but the child is not yet eligible to receive the next dose in the series.)

- Religious (Imm.P.11A) and Medical (Imm.P.12) exemptions are allowed. The appropriate exemption card must be on file. Unimmunized children are subject to exclusion from school when outbreaks of vaccine-preventable diseases occur.

Vaccines Required for School Attendance	Doses Required by Grade												
	K	1	2	3	4	5	6	7	8	9	10	11	12
DTaP/DTP/DT <sup>1</sup>	4+	4+	4+	4+	4+	4+	4+	4+	4+	4+	4+	4+	4+
Tdap <sup>2</sup>									1	1	1	1	1
MCV (Meningococcal) <sup>3</sup>									1				2
IPV (Polio) <sup>4</sup>	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+
MMR <sup>5</sup>	2	2	2	2	2	2	2	2	2	2	2	2	2
Hepatitis B	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+	3+
Varicella <sup>6</sup>	2	2	2	2	2	2	2	1	1	1	1	1	No doses required, however vaccination is highly recommended

1. Last dose on or after the fourth birthday and the last dose of pediatric pertussis before the seventh birthday. **Maximum needed:** six doses.

2. **8-12 Grades:** Tdap, which contains pertussis vaccine, is required. **If a student received a Tdap, the student is up-to-date. Tdap is currently licensed for one dose only; an additional dose is not needed.**

3. **Grade 8:** One dose of MCV is required.

**Grade 12:** Two doses of MCV is required unless the first dose was administered to a student who was 16 years of age or older, in which case only one dose is required.

4. **Kindergarten-6 Grade:** Last dose must be administered on or after the fourth birthday. The interval between the next-to-last and last dose should be at least six months.

**7-12 Grades:** Last dose on or after the fourth birthday. If all four doses are administered appropriately and received prior to the fourth birthday, an additional dose is **not** needed. Any combination of four doses of IPV and OPV by four-six years of age constitutes a complete series. **Maximum needed:** four doses.

5. First dose must be given on or after twelve months of age.

6. First dose must be given on or after twelve months of age.

**Kindergarten-6 Grade:** As satisfactory evidence of disease, a licensed health care provider may sign and place on file with the school a written statement documenting the month and year of previous varicella (chickenpox) disease.

**7-11 Grades:** As satisfactory evidence of disease, a parent/guardian or MD or DO may sign and place on file with the school a written statement documenting the month and year of previous varicella (chickenpox) disease.



**New Haven Public Schools**  
**2016-2017 School Year Calendar**  
**Approved by New Haven School Board 3/16/16**

August 12	(Friday)	Teacher Workshop
August 15	(Monday)	Teacher Workshop/ Open House
August 16	(Tuesday)	Teacher Workshop
August 17	(Wednesday)	First Day of School
September 5	(Monday)	Labor Day – No School
October 27	(Thursday)	12:30 Dismissal – Parent/Teacher Conferences
October 28	(Friday)	No School – Parent/Teacher Conferences
Nov. 23-27	(Wed.-Sun.)	Thanksgiving Break – No School
December 21	(Wednesday)	12:30 Dismissal – Christmas Break Begins
Dec. 21-Jan. 3	(Wed.-Tues.)	Christmas Break – No School
January 3	(Tuesday)	Professional Development Day – No School
January 4	(Wednesday)	School Resumes
January 16	(Monday)	Martin Luther King Jr. Day – No School
February 20	(Monday)	President’s Day – No School
April 13-17	(Thurs.-Mon.)	Easter Break – No School
May 12	(Friday)	Last Day of School - 12:30 Dismissal
May 15	(Monday)	Teacher Workshop

**Please Note**

**School will also be dismissed at 12:30 on the first Wednesday of each month (except January) for teacher workshops.**  
**(September 7, October 5, November 2, December 7, February 1, March 1, April 5, May 3)**

**If the January 3 Professional Development Day is cancelled due to weather, it will be made up on Thursday, April 13 (faculty/staff only)**

**Make-Up Days**

**If days are missed prior to February 1**  
**Monday, February 20 (President’s Day)**

**All other days**

Monday, May 15  
Tuesday, May 16  
Wednesday, May 17  
Thursday, May 18  
Friday, May 19  
Monday, May 22  
Tuesday, May 23

174 days in session



**NEW HAVEN SCHOOL DISTRICT EMPLOYEES  
2016/2017**

**ADMINISTRATORS**

Josh Hoener	Superintendent
Chip Stutzman	7-12 Principal
Kasi Meyer	K-6 Principal

**FACULTY**

Jana Albers	1st Grade
Danielle Anderson	MS/HS Spec Ed
Tamara Beers	2nd Grade
Kristen Bennett	3rd Grade
Katie Borcharding	MS/HS Art
Julie Conner	Special Ed. Director
Beth Ebker	3rd Grade
Jodi Engelbrecht	Kindergarten
Melissa Frick	6th Grade
Caleb Gortney	MS/HS Industrial Arts
Mike Hagedorn	HS Biology
Samantha Hausmann	HS English
Elizabeth Hellmann	1st Grade
Jaime Hoener	HS Math
Jaime Kinerk	MPP
Mandy Koch	5-12 Band/HS Spanish
Renee Laune	MS/HS Librarian
Kelsey McCroskey	HS English
Jamie Miller	MS/HS Family & Consumer Science
Kimberly Monzyk	Title 1
Wendy Oelrichs	HS Chemistry
Kerri Otten	2nd Grade
Jessica Overschmidt	Elem Spec Ed.
Nicole Overschmidt	Kindergarten
Miranda Parmentier	4th Grade
Aaron Peirick	MS/HS PE
Doug Peirick	HS Counselor
Meagan Perjak	Elem Spec Ed.
Jared Pruessner	HS Math
Jane Roellchen	Elem. Librarian
Eileen Roth	ES/MS Counselor
Erica Ryals	4th Grade
James Scheer	MS Science
Jane Scheer	ES Reading Teacher
Tim Scheer	Elem PE
JoAnn Schlafer	HS Social Studies
Debra Smith	MS History
Ray Steinhoff	Athletic Director
Katherine Taylor	K-12 Vocal-Music
John Tucker	HS History
Kathryn Unnerstall	6th Grade
Tandy Vandegriffe	Elem Art
Abby Warden	5th Grade
Julie Westermeyer	MS English
Traci Whitacre	Speech Implementer
Tiffany Williams	5th Grade
Jordon Willimann	MS Math/PE
Jacob Witthaus	HS Special Ed.

**SECRETARIES**

Peggy Borcharding	High School
Becky Long	Elementary School
Deborah Muir	Middle School
Michele Scheer	Bookkeeper
Amy Schenck	Central Office

**TECH COORDINATOR**

Gayle Carey	Tech Coordinator
Brian Azevedo	Tech Assistant

**TEACHER AIDES**

Rachel Borcharding	Teacher Aide
Diane Munsinger	Teacher Aide
Ashleigh Riegel	Teacher Aide
Cheryl Sankey	Teacher Aide
Stephanie Scheer	Teacher Aide
Mischki Soete	Teacher Aide
Johnny Viehland	Teacher Aide

**Parents As Teachers**

Gretal Ehrhard	PAT
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**COOKS**

Karen Branson	Cook
Martha Czeschin	Cook
Sheila Meyer	Cook
Angie Miller	Cook
Michelle Weiser	Cook
Mary Wilson	Cafe Supervisor
Karen Witte	Cook

**NURSES**

Myrna Hartzell	Nurse
Mary Herron	Health Aide

**CUSTODIANS**

Hansi Bloch	ES Custodian
Russ Gillig	MS/HS Custodian
Elliot Weaver	ES Custodian

**MAINTENANCE**

Bob Bratcher	Head Maintenance
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**BUS DRIVERS**

Carol Cooke	Bus Driver/Custodian
Lisa Kennedy	Bus Driver/Cust/Cook

## **Model Notification of Rights under FERPA for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the [Name of school ("School")] receives a request for access.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the [School] to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

[Optional] Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

[NOTE: In addition, a school may want to include its directory information public notice, as required by §99.37 of the regulations, with its annual notification of rights under FERPA.]

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education

programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11))

## Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of* –
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

**[School District will/has develop[ed] and adopt[ed]]** policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. **[School District]** will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. **[School District]** will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. **[School District]** will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5901

July, 2016

Dear Parents and School Employees,

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted by Congress to determine the extent of and develop solutions for any problems schools may have with asbestos.

To give you some background, asbestos was used as a building material for many years. It is a naturally occurring mineral that is mined primarily in Canada, South Africa and the U.S.S.R. Asbestos' properties made it an ideal building material for insulating, sound absorption, decorative plasters, fireproofing, and a variety of miscellaneous uses. There have been over 3,000 different products made using asbestos materials. The EPA began action to limit uses of asbestos products in 1973 and most uses of asbestos products as building materials were banned in 1978.

In July of 1988 we had our facilities inspected by a certified asbestos inspector, as required by AHERA. The inspector located, sampled and rated the condition and hazard potential of all material in our facilities suspected of containing asbestos. The inspection and laboratory analysis records were turned over to a professional certified to develop asbestos management plans.

Damaged friable surface material has been found in the sprayed-on acoustical ceilings in the classrooms, offices, halls, and non-friable material is contained in the floor tiles in the High School.

The response plan developed by the inspectors called for the ceilings to be painted in order to contain the damaged friable materials. The damaged friable areas of the ceilings were painted along with the rest of the ceilings as part of our routine maintenance program. The ceilings will be monitored carefully and any new damage, which may occur, will be repaired immediately. No action is required on the non-friable materials in the floor tiles.

The management plan for our facilities includes the following: this notification letter which is an annual requirement; education and training of our employees; a set of plans and procedures designed to minimize the disturbance of the asbestos containing materials; and plans for the regular surveillance of the asbestos containing material.

A copy of the asbestos management plan is available for your inspection in our administrative offices during regular office hours. Mr. Bob Bratcher, supervisor of maintenance, is our asbestos program manager and all inquiries regarding the plan should be directed to him.

We have been implementing the asbestos management plan. We are intent on complying with or exceeding federal, state and local regulations in this area.

Sincerely,

Josh Hoener  
Superintendent